

Setup Overtime

Purpose

The Overtime module manages overtime payment settings for employees. Create new overtime by code, description, rate, unit and contributions. Each overtime record defines the overtime code, description, calculation rate, unit, and statutory contribution settings. Overtime setup is required before processing overtime payments during payroll calculation.



Create

Overview

Employee

Calendar

Bulletin

Payroll Transaction

Payroll Component

- Position
- Department
- Compensation
- Allowance
- Deduction
- Overtime
- Commission
- Claim
- Leave Setup
- Leave Type
- Account Posting

Government Scheme

Search / Quick Command ...

ABC SDN. BHD.



<>+ Create

Search

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☐	Code	Description	Rate	Created	
☐	OT	Normal Overtime	1.50	07/07/2026, 09:12 AM	▼
☐	PHFD	Public Holiday Full Day	2.00	07/07/2026, 09:12 AM	▼
☐	PHOT	Public Holiday Overtime	3.00	07/07/2026, 09:12 AM	▼

Create New Overtime:

MODULE

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Overtime Management

Edit Record

Overtime

Code

PHFD

Description

Public Holiday Full Day

Rate

2.00

Unit

Per Day

Contributions

EPF

Socso

PCB

EA

EIS

Save Changes

Revision #2
Created 2026-07-08 03:30:00 UTC by Admin
Updated 2026-07-08 03:47:20 UTC by Admin